



TURNING HEADS SATURDAY CLUB

SEND & INCLUSION POLICY

Setting: Turning Heads Skills Centre, Windsor House, Lime Avenue, Torquay, TQ2 5JL

Service: Turning Heads Saturday Club

Age Range: Young people aged 13+ with SEND

Review Date: 2nd September 2027

Policy Owner: Colette Palmer – Saturday Club Leader / DSL

1. Our Commitment

At Turning Heads, we believe that **every young person has the right to feel welcome, valued, safe and included.**

Our Saturday Club provides opportunities for young people with Special Educational Needs and/or Disabilities (SEND) to develop skills, build confidence, make friendships and take part in activities within a supportive and inclusive environment.

We recognise that every young person is an individual, with their own strengths, interests, communication style, abilities and support needs.

We aim to ensure that **SEND is not a barrier to participation, achievement or enjoyment.**

2. What We Provide

Our Saturday Club offers a varied programme of structured activities designed to encourage participation, independence, confidence and social development.

Activities may include:

- Cooking and baking
- Hair and beauty
- ICT
- Woodwork
- Arts and crafts
- Pottery
- Gardening
- Fine motor activities
- Sensory activities

- Games
- Social skills
- Community activities and outings

Activities are adapted where reasonably possible to enable young people to participate at a level appropriate to their individual needs.

3. Individual Needs

Before attending the club, we work with parents/carers and relevant professionals where appropriate to understand the young person's needs.

This may include information about:

- Communication
- Sensory needs
- Mobility
- Learning needs
- Behaviour and emotional regulation
- Dietary requirements
- Allergies and medical needs
- Safety considerations
- Interests and strengths
- Reasonable adjustments required

Where appropriate, individual risk assessments and support arrangements will be put in place.

4. Communication

We recognise that young people communicate in different ways.

Staff will support young people using appropriate communication methods wherever possible, which may include:

- Verbal communication
- Visual supports
- Demonstration
- Simple or adapted language
- Repetition and reassurance
- Non-verbal communication
- Individual communication strategies

We will work with parents/carers to understand the communication methods that work best for each young person.

5. Reasonable Adjustments

We will make **reasonable adjustments** wherever possible to remove barriers to participation.

This may include adapting activities, providing additional explanation or support, allowing additional processing time, changing the environment or providing sensory breaks.

We recognise that treating everyone fairly does not always mean treating everyone in exactly the same way.

6. Promoting Independence

We encourage young people to **have a go, try new things and develop practical life skills**.

Staff provide appropriate support while encouraging young people to do as much as possible for themselves.

Our aim is to build confidence and independence rather than create unnecessary dependence on adults.

7. Equality and Respect

Turning Heads is committed to promoting equality, diversity and inclusion.

We do not tolerate discrimination, bullying, harassment or unacceptable behaviour towards young people or staff.

Every young person should be treated with dignity, kindness and respect.

8. Working With Parents and Carers

We value positive communication with parents and carers.

Parents/carers are encouraged to share information that may help us understand and support their young person.

Where appropriate, we will work alongside families, schools, professionals and other relevant services to support the young person's needs.

9. Safeguarding

The safety and welfare of every young person is our priority.

All safeguarding concerns are dealt with in accordance with our **Safeguarding and Child Protection Policy** and relevant safeguarding procedures.

Our Designated Safeguarding Lead is:

Colette Palmer

Saturday Club Leader / Designated Safeguarding Lead

Telephone: 07790 930938

10. Review

This policy will be reviewed regularly and updated when necessary to reflect changes in legislation, guidance, good practice or the needs of the young people attending Turning Heads.

Policy reviewed: 3rd September 2026

Next review: 2nd September 2027

Signed: 

Name: Colette Palmer

Position: Saturday Club Leader / DSL