



## **Equality and Diversity Policy**

Turning Heads directors are responsible for ensuring that those benefiting from us or working with us are not harmed in any way. The directors of Turning Heads have a legal duty to act prudently and this means that they must take all reasonable steps within their power to ensure that no one is harmed. It is particularly important where beneficiaries are vulnerable persons or children in the community.

This policy applies to all those involved in Turning Heads, including, but not exclusively, administrators, volunteer drivers, parents, young people, and third party suppliers.

### **Introduction**

In carrying out its functions as a company, Turning Heads is committed to promoting equality of opportunity for all, and to ensuring that no individual is discriminated against in the planning and delivery of any of our activities. We therefore aim to ensure that the values of equality, diversity, and respect for all are embedded into everything that we do. We recognise our responsibilities under the Equality Act 2010 and are committed to meeting them in full. We believe that a culture that embraces equality and values diversity will help us to ensure that everyone feels involved and included in our plans, programmes and activities.

Turning Heads aim to create an environment which respects and welcomes everyone and in which no form of bullying, harassment, disrespectful or discriminatory behaviour is tolerated by anyone towards anyone. This particularly applies in relation to the 'protected characteristics' named in the Equality Act 2010 (definitions are listed below):

- Age
- Disability
- Gender Reassignment
- Income
- Marriage or civil partnership status
- Pregnancy and maternity
- Race, religion or belief

- Sex
- Sexual orientation

Turning Heads understands that for equality to be achieved this policy needs to be:

- Made understandable to, and embraced by staff, volunteers, suppliers and partners
- Fully supported and welcomed by all employees and has been agreed by our Directors
- Ensure all staff, volunteers, suppliers, partners and Directors understand that they have a responsibility to ensure that their own language and actions are consistent with the spirit as well as the contents of this policy

Turning Heads recognises that an Equality and Diversity Policy alone is not enough to ensure that equality and diversity are central to everything that we do. We will seek to create an environment in which diversity and the contributions of all staff, volunteers, suppliers, partners and directors are recognised and valued in all that we do. In this way we hope to provide an example of good equality practice and promote community cohesion within Turning Heads.

In introducing this policy we recognise that many people are unfamiliar with the ways in which discrimination and disadvantage affect people's health, well-being and quality of life. We will therefore support people to develop equality awareness and understanding. To ensure that we are meeting the aims and the spirit of this policy we will:

- Discuss and review how well we are implementing this policy, and (adjust our practices/develop an action plan) where necessary
- Assess any significant new or revised policies and procedures for their impact on equality
- Embed equality and diversity into our development plans
- Ensure our employment practices and procedures are consistent with the aims of this policy.

It is important to us that suppliers, contractors and any other individual or organisation working on behalf of Turning Heads are aware of and agree to comply with our equality and diversity policy while that work is underway. In addition we are committed to:

- Using accessible venues for events and meetings;
- Using plain English, and offering accessible communications, for example, emails letters, reports and publicity materials as far as it is within our means to do so.

We recognise that it is important for us to regularly review this policy to ensure that it reflects up to date equality legislation and best practice. A review of our Equality and Diversity Policy will be carried out on an annual basis as a minimum and any necessary actions taken.

#### Equality Act 2010 – Explanation of the Protected Characteristics

An age group includes people of the same age and people of a particular range of ages. Where people fall in the same age group they share the protected characteristic of age. An age group would include “over fifties” or twenty-one year olds. A person aged twentyone does not share the

same characteristic of age with “people in their forties”. However, a person aged twenty-one and people in their forties can share the characteristic of being in the “under fifty” age range.

**Disability** A physical or mental impairment, that has a substantial and long-term adverse effect on the ability to carry out normal day-to-day activities.

**Gender reassignment** A person has the protected characteristic of gender reassignment if the person is proposing to undergo, is undergoing or has undergone a process (or part of a process) for the purpose of reassigning the person’s sex by changing physiological or other attributes of sex.

**Marriage and Civil partnership:** • A person has the protected characteristic of marriage and civil partnership if the person is married or is a civil partner.

- A person who is engaged to be married is not married and therefore does not have this protected characteristic.

- A divorcee or a person whose civil partnership has been dissolved is not married or in a civil partnership and therefore does not have this protected characteristic.

**Race Colour:** includes being black or white. **Nationality:** includes being a British, Australian or Swiss citizen. **Ethnic or national origins:** include being from a Roma background or of Chinese heritage. A racial group could be “black Britons” which would encompass those people who are both black and who are British citizens. This section replaces similar provisions in the Race Relations Act 1976. However, the power to add caste to the definition of race is a new provision. **Religion or belief** Religion means any religion and a reference to religion includes a reference to a lack of religion. A religion must have a clear structure and belief system. Denominations or sects within a religion can be considered to be a religion or belief, such as Protestants and Catholics within Christianity. A belief means any religious or philosophical belief and a reference to belief includes a reference to a lack of belief. A “philosophical belief” must:

- Be genuinely held;
- Be a belief and not an opinion or viewpoint based on the present state of information available;
- Be a weighty and substantial aspect of human life and behaviour;
- Attain a certain level of cogency, seriousness, cohesion and importance;
- Be worthy of respect in a democratic society, compatible with human dignity and not conflict with the fundamental rights of others. Any cult involved in illegal activities is not covered. Beliefs such as humanism and atheism would be covered. This section replaces similar provisions in the Employment Equality (Religion or Belief) Regulations 2003 and the Equality Act 2006. **Sex** A reference to a person who has a particular protected characteristic is a reference to a man or to a woman. A reference to persons who share a protected characteristic is a reference to persons of the same sex. **Sexual orientation** Is a person’s sexual orientation towards:
  - people of the same sex as him or her (in other words the person is a gay man or a lesbian)
  - people of the opposite sex from him or her (the person is heterosexual)

- people of both sexes (the person is bisexual) The definition is designed to replicate the effect of similar provisions in the Employment Equality (Sexual Orientation) Regulations 2003 and the Equality Act 2006. Source: Equality Act 2010 and Explanatory Notes to the Equality Act 2010

**The appointed person for Equality and Diversity at Turning Heads is:**

***Name: Alan Tilley Contact number: 07817777739***

Reviewed: 1 February 2020

Next Review: 1 February 2022

Signed: *Alan Tilley*

Date : 1<sup>st</sup> February 2020